

APPLICATION FORM Main exhibitor

Please note that only fully completed application forms can be processed.
Allocation of stand spaces will start in May 2017.



DACH+HOLZ
International

Cologne Exhibition Centre
20. – 23.02.2018
www.dach-holz.com

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CONTACT DETAILS

Please provide the following details as they appear in the commercial register.

Customer number
(if available)

VAT Reg. No. – Country code/no.
(Compulsory field – EU countries only)

Due to VAT legislation requirements, GHM Gesellschaft für Handwerksmessen mbH (GHM) is only able to issue invoices to its exhibitor = contracting partner or beneficiary its services.

Company name including registered legal form
as in commercial register / Sole trader: last name, first name

Building no./street

Town/postcode

Country

Managing director
(last name, first name)

☐ Mrs.
☐ Mr.

Contact person for (last name, first name)
trade fair organisation

Phone

Fax

Mobile

E-mail

Homepage

Trade fair development through further contact (no stand construction company)

Company name as in commercial register /
Sole trader: last name, first name

Building no./street

Town/postcode

Country

Contact person for (last name, first name)
trade fair organisation

☐ Mrs.
☐ Mr.

Phone

Fax

Mobile

E-mail

2

STAND DETAILS AND PRICES | We herewith order the following (excluding stand construction):

Size of stand (min. 12 m²): Frontage m Depth m

Participation fee:

- | | | | |
|---|-------------|---|-------------|
| <input type="checkbox"/> Row stand* (1 side open) | € 169,00/m² | <input type="checkbox"/> End stand* (3 sides open) | € 190,00/m² |
| <input type="checkbox"/> Corner stand* (2 sides open) | € 184,00/m² | <input type="checkbox"/> Island stand* (4 sides open) | € 197,00/m² |
| <input type="checkbox"/> All-inclusive-Row stand** | € 269,00/m² | <input type="checkbox"/> All-inclusive-Corner stand** | € 284,00/m² |
- ☐ Outdoor area* € 99,00/m²
☐ Demonstration at stand

* Stand excluding stand construction | ** Stand area including stand construction and special equipment (see separate information leaflet)

The full price will be charged for every square metre of space or part thereof. Any projecting elements, columns or joists are considered to be part of the area assigned.

Additional costs:

- Media fee for a compulsory entry in official media – e.g. catalogue – (online/print) of € 289.00. Please complete the form of our contractual partner. We cannot grant any price reduction if only parts of the package are used. The same for co-exhibitor's.
- AUMA fee of € 0.60 will be charged per square metre of rented space. As the umbrella organisation of the German trade fair industry, AUMA represents the interests of exhibitors, visitors and organisers and provides information and advice to all those involved in trade fairs from Germany and abroad.
- Hall stands with an accessible upper floor will be subject to an additional fee of 50% of the basic participation fee for the upper area as well as an electricity flat rate of € 7.50/m².
- Electricity flat rate of € 7.50/m².
- A co-exhibitor fee of € 380.00 will be charged for each co-exhibitor, which will be invoiced to the main exhibitor.

All prices indicated are net prices subject to the statutory rate of VAT applicable at the time the service is provided.

☐ Location if possible in the vicinity of:

☐ Location if possible **not** in the vicinity of:

Stand location will be decided by GHM. Exhibitors have no entitlement to a specific location.

3

CO-EXHIBITOR

☐ Registration is being made for co-exhibitors. Please complete an application form for each co-exhibitor.

4

PRODUCT RANGE This application form shall only be valid if submitted together with the enclosed **product range form** which needs to be filled in and signed!

Exhibition focus (required field):

Please refer to the enclosed product range for the appropriate term. Note: Data will not be automatically included in official media (catalogue etc.).

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DATA SECRECY STATEMENT

I am aware of the fact that my personal data will be processed and used by GHM Gesellschaft für Handwerksmessen mbH for customer support and contact purposes. I have the right to object to such use of my data at any time. Data will be used for contacting you by mail, phone, fax or e-mail. Should you not wish to be contacted by any of these means of communication, please send an e-mail with the corresponding instructions to datenschutz@ghm.de.

This is to register our participation and book the services listed above.

We have taken note of the Terms of Participation and other guidelines and by signing acknowledge their legally binding effect. We also consent to our company data being forwarded to service partners for the purpose of organising the fair.
We confirm that all services rendered by the service provider will be used for our company/co-exhibitor(s) and not for third-party or private purposes. This declaration will remain valid until revoked in writing.

Place/date

Company stamp/legally binding signature

Organiser: GHM Gesellschaft für Handwerksmessen mbH · Willy-Brandt-Allee 1, 81829 Munich, Germany · P.O. Box 82 03 55, 81803 Munich, Germany · P +49 89 189 149 141 · F +49 89 189 149 149 · www.dach-holz.com · dachholz@ghm.de

PRODUCT RANGE Main exhibitor



DACH+HOLZ
International

Cologne Exhibition Centre
20. – 23.02.2018
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Please note that this application form is valid only if accompanied by a completed and signed product range.

COMPANY NAME Main exhibitor

Please classify your offer under the following branches of trade/products (please mark the applicable with an 'x').

01. Roof coverings pitched (sloping roofs)

- ☐ 01.01. Concrete roof tiles and fittings
- ☐ 01.02. Clay roof tiles and fittings
- ☐ 01.03. Fibre cement slates and fittings
- ☐ 01.04. Bituminous shingles and bituminous corrugated sheets
- ☐ 01.05. Natural slates
- ☐ 01.06. Reed
- ☐ 01.07. Wood shingles
- ☐ 01.08. Additional rainproof methods
- ☐ 01.09. Roof accessory parts

02. Roof Waterproofing (Flat roof)

- ☐ 02.01. Bitumen and polymer bituminous sheeting
- ☐ 02.02. Bituminous Coatings
- ☐ 02.03. Bituminous-adhesive compounds
- ☐ 02.04. Bituminous mastic
- ☐ 02.05. Other bituminous/polymer-bituminous-products
- ☐ 02.06. Plastic sheeting
- ☐ 02.07. Plastic sheeting vapour barrier
- ☐ 02.08. Plastic sheeting preformed parts
- ☐ 02.09. Plastic sheeting accessories
- ☐ 02.10. Elastomer sheeting
- ☐ 02.11. Elastomer sheeting
- ☐ 02.12. Plastic/elastomer/coatings
- ☐ 02.13. Plastic/elastomer/welding and adhesive
- ☐ 02.14. Other plastics/elastomere
- ☐ 02.15. Liquid sealant
- ☐ 02.16. Separate protective layers
- ☐ 02.17. Protective surface coating trafficable surfaces
- ☐ 02.18. Flat roof accessories

03. External wall cladding

- ☐ 03.01. Natural slates
- ☐ 03.02. Fibre cement slates (or sheets)
- ☐ 03.03. Clay panels
- ☐ 03.04. Plastic sheets
- ☐ 03.05. Jointing material
- ☐ 03.99. Other/miscellaneous

04. Metal (Plates, rolls, prefabricated, sheets)

- ☐ 04.01. Plates/sheets
- ☐ 04.02. Rolls
- ☐ 04.03. Border purpose-made parts
- ☐ 04.04. Prefabricated large-scale format
- ☐ 04.05. Prefabricated small-scale format

05. Connections and closures

- ☐ 05.01. Abutments to walls
- ☐ 05.02. Eave aprons and other corner profiles
- ☐ 05.03. Other roof border profiles
- ☐ 05.04. Roof border and wall copings
- ☐ 05.05. Other covering profiles

06. Rainwater discharge

- ☐ 06.01. Outer rainwater discharge titanium zinc in sheet form
- ☐ 06.02. Outer rainwater discharge titanium zinc in sheet form
- ☐ 06.03. Copper
- ☐ 06.04. Outer rainwater discharge/copper surface prepared
- ☐ 06.05. Outer rainwater discharge/steel sheeting, surface prepared
- ☐ 06.06. Outer rainwater discharge/stainless steel
- ☐ 06.07. Outer rainwater discharge/aluminium
- ☐ 06.08. Outer rainwater discharge/aluminium surface prepared
- ☐ 06.09. Outer rainwater discharge/plastic
- ☐ 06.10. Outer rainwater discharge/cast iron - aluminium
- ☐ 06.11. Outer rainwater discharge/timber
- ☐ 06.12. Outer rainwater discharge/leaf catcher
- ☐ 06.13. Outer rainwater discharge/roof gutter heating
- ☐ 06.14. Inner "Free sighting" rainwater discharge
- ☐ 06.15. Inner rainwater discharge through/ applied pressure
- ☐ 06.16. Drainage/gutter systems, accessories
- ☐ 06.17. Drainage, rainwater discharge grate, accessories

07. Skylights, ventilation, hatches

- ☐ 07.01. Roof windows
- ☐ 07.02. Accessories roof windows
- ☐ 07.03. Skylights
- ☐ 07.04. Light domes and mounting frame
- ☐ 07.05. Strips allowing light to penetrate (enter)
- ☐ 07.06. Translucent panels
- ☐ 07.07. Prefabricated dormers
- ☐ 07.08. Loft stairs
- ☐ 07.99. Others/miscellaneous

08. Structural waterproofing

- ☐ 08.01. Bitumen thick layers (KMB)
- ☐ 08.02. Accessories KMB
- ☐ 08.03. Cemented slurry type seal
- ☐ 08.04. Bituminous waterproof sheeting
- ☐ 08.05. Bituminous waterproof sheeting (KSB)
- ☐ 08.06. Plastic waterproof sheeting
- ☐ 08.07. Sealing profiles
- ☐ 08.08. Accessories
- ☐ 08.99. Other/miscellaneous

09. Thermal and sound insulation

- ☐ 09.01. Thermal insulation
- ☐ 09.02. Sloping insulation
- ☐ 09.03. Sound insulation
- ☐ 09.04. Accessories

10. Chimneys

- ☐ 10.01. Mounting frames, caps
- ☐ 10.02. Cover plates
- ☐ 10.03. To frame borders and other cover profiles
- ☐ 10.04. Covering/decorative systems
- ☐ 10.05. Chimney clinker
- ☐ 10.06. Doors, sliding doors, revisions
- ☐ 10.07. Restoring systems
- ☐ 10.09. Accessories

11. Solar technology

- ☐ 11.01. Solar thermal energy
- ☐ 11.02. Photovoltaic
- ☐ 11.03. Energy roofs

12. Lightning protection

- ☐ 12.01. Circuits
- ☐ 12.02. Arresting devices
- ☐ 12.03. Retainer
- ☐ 12.04. To earth lightning conductors
- ☐ 12.05. Potential compensation
- ☐ 12.06. Tools

13. Timber and timber based products

- ☐ 13.01. Timber
- ☐ 13.02. Timber based products
- ☐ 13.03. Timber-frame construction systems
- ☐ 13.04. Substructures
- ☐ 13.05. Wall structures
- ☐ 13.06. Ceiling structures
- ☐ 13.07. Wood engineering and construction
- ☐ 13.08. Glue wood construction
- ☐ 13.09. Alternative wood-based girders
- ☐ 13.10. Wooden frame construction
- ☐ 13.11. Building blocks for industrialised building
- ☐ 13.12. Prefabricated houses
- ☐ 13.13. Ready-made parts

14. Roof construction and subconstruction

- ☐ 14.01. Roof construction/timber
- ☐ 14.02. Roof truss structures/metal
- ☐ 14.03. Roof truss structures/reinforced concrete
- ☐ 14.04. Roof truss structures/complete system
- ☐ 14.05. Sub structure/external wall
- ☐ 14.99. Other



- 15. Loft/attic/extension/dry walling**
- ☐ 15.01. Sheet construction material, ceiling and wall
 - ☐ 15.02. Sheet construction material floors
 - ☐ 15.03. Other sheet construction material
 - ☐ 15.04. Loft/attic/dry wall accessories
 - ☐ 15.05. Sub-structure metal
 - ☐ 15.07. Surface covering
 - ☐ 15.08. Plaster
 - ☐ 15.09. Ceiling and wall components
 - ☐ 15.10. Stairs and accessories
 - ☐ 15.11. Interior design
 - ☐ 15.12. Doors, gates and accessories
- 16. Anchoring, connections, fixings**
- ☐ 16.01. Nails, screw nails and panel pins
 - ☐ 16.02. Screws
 - ☐ 16.03. Washer
 - ☐ 16.04. Nuts
 - ☐ 16.05. Cover fillet
 - ☐ 16.06. Hooks and accessories
 - ☐ 16.07. Rivets
 - ☐ 16.08. Dowels
 - ☐ 16.09. Anchors
 - ☐ 16.10. Bolts
 - ☐ 16.11. Storm clips
 - ☐ 16.12. Stormhooks for slates and fibre cement
 - ☐ 16.13. Drive in hooks for slates and fibre cement
 - ☐ 16.14. Repair hooks for slates and fibre cement
 - ☐ 16.15. Other hooks
 - ☐ 16.16. Fastenings for insulation and sheetings
 - ☐ 16.17. Clamps
 - ☐ 16.18. Wire
 - ☐ 16.19. Timber tying
 - ☐ 16.99. Other
- 17. Green roof**
- ☐ 17.01. Waterdrainage/water storage
 - ☐ 17.02. Filter fleece
 - ☐ 17.03. Safety mats
 - ☐ 17.04. Plant substrates
 - ☐ 17.05. Plants/sprouts
 - ☐ 17.06. Fertilizing methods
 - ☐ 17.07. Additional root protection
 - ☐ 17.08. Accessories
- 19. Supplementary supplies**
- ☐ 19.01. Supplementary supplies for working
 - ☐ 19.02. Supplementary supplies for metal work
 - ☐ 19.03. Supplementary supplies for machinery and equipment
 - ☐ 19.04. Surface treatment
 - ☐ 19.05. Wood preservatives
 - ☐ 19.06. Glues and sealing materials
- 20. Technical facility equipment**
- ☐ 20.01. Heating engineering
 - ☐ 20.02. Sanitary engineering
 - ☐ 20.03. Heating and ventilation systems
 - ☐ 20.04. Electrical installations
 - ☐ 20.05. Digital electrical installation systems
 - ☐ 20.06. Heat recovery systems
 - ☐ 20.07. Accessories

- 60. Scaffolding, ladders, safety equipment**
- ☐ 60.01. Ladders
 - ☐ 60.02. Scaffolding
 - ☐ 60.03. Person assurance/crash assurance
- 65. Equipment, motor vehicles, machines, tools**
- ☐ 65.01. Small tools
 - ☐ 65.02. Testing and measuring instruments
 - ☐ 65.03. Supplementary accessories
 - ☐ 65.04. Electrical equipment
 - ☐ 65.05. Stationary machines and motorised equipment
 - ☐ 65.06. Soldering and welding equipment
 - ☐ 65.07. Bitumen cooker and accessories
 - ☐ 65.08. Metal working machinery
 - ☐ 65.09. Lifts, cranes, stackers and chutes
 - ☐ 65.10. Motor vehicles
 - ☐ 65.11. Mobile machines
 - ☐ 65.12. Treatment plants for timber and timber-based products
 - ☐ 65.13. Suction units
- 90. Companies organising equipment**
- ☐ 90.01. Office design
 - ☐ 90.02. Computer and data processing
 - ☐ 90.03. Warehousing design (equipment)
 - ☐ 90.04. Hygiene
 - ☐ 90.05. First aid
- 91. Services and cargo/freight**
- ☐ 91.01. Freight/cargo
 - ☐ 91.02. Services
- 92. Trade and protective clothing**
- ☐ 92.01. Trade outfit
 - ☐ 92.02. Safety wear
- 95. Advertising materials**
- ☐ 95.01. Image advertising
 - ☐ 95.02. To obtain contracts advertising
 - ☐ 95.03. Recruiting advertising
 - ☐ 95.04. Advertising gifts
 - ☐ 95.05. Jubilee gifts
 - ☐ 95.06. Advertising agencies
- 99. Other**
- ☐ 99.01. Organisation
 - ☐ 99.02. Trade literature and magazines
 - ☐ 99.03. Waste removal and disposal
 - ☐ 99.04. Arts and crafts
 - ☐ 99.05. Consulting, services
 - ☐ 99.06. Education/training/further education
 - ☐ 99.07. Banks/insurances/building societies



Please note that this information is not published automatically in official media. You will be contacted in due time by our service provider for information to be listed in official media.



**The product range forms an integral part of the application form.
Please return the product range form to us together with the
application form.**

Place/date

Company stamp/legally binding signature

APPLICATION FORM Co-exhibitor (to be filled in by main exhibitor!)

Please note that only fully completed application forms can be processed.
Allocation of stand spaces will start in May 2017.



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1 COMPANY NAME Main exhibitor

1

As main exhibitor we herewith register our co-exhibitor, who will be represented with its own staff and exhibit its own products and services in accordance with the Terms of Participation. An application form must be completed for each co-exhibitor.

2 CONTACT DETAILS Co-exhibitor

Please provide the following details as they appear in the commercial register.

VAT Reg. No. – Country code/no.
(Compulsory field – EU countries only)

Due to VAT legislation requirements, GHM Gesellschaft für Handwerksmessen mbH (GHM) is only able to issue invoices to its exhibitor = contracting partner or beneficiary its services.

Company name including registered legal form
as in commercial register / Sole trader: last name, first name

Building no./street

Town/postcode

Country

Managing director
(last name, first name)

☐ Mrs.
☐ Mr.

Homepage

Contact person (last name, first name)
for trade fair organisation

☐ Mrs.
☐ Mr.

Phone

Fax

Mobile

E-mail

3 PRICES

3

A fee of € 380.00 will be charged for each co-exhibitor. The fee and any other incidental services will be invoiced to the main exhibitor. The main exhibitor is as such the party liable towards GHM. Should GHM invoice the co-exhibitor for services provided, the main exhibitor will in all cases bear joint and several liability towards GHM.

Extras:

The media fee for a compulsory entry in official media (online/print) is € 289.00

Please complete the form of our contractual partner. We cannot grant any price reduction if only parts of the package are used.

All prices indicated are net prices subject to the statutory rate of VAT applicable at the time the service is provided.

4 PRODUCT RANGE

4

This application form shall only be valid if submitted together with the enclosed **product range form** which needs to be filled in and **signed!**

Exhibition focus (required field):

Please refer to the enclosed product range for the appropriate term.

Note: Data will not be automatically included in official media (catalogue etc.).

5 DATA SECRECY STATEMENT

5

I am aware of the fact that my personal data will be processed and used by GHM Gesellschaft für Handwerksmessen mbH for customer support and contact purposes. I have the right to object to such use of my data at any time. Data will be used for contacting you by mail, phone, fax or e-mail. Should you not wish to be contacted by any of these means of communication, please send an e-mail with the corresponding instructions to datenschutz@ghm.de.

This is to register our co-exhibitor's participation and book the services listed above.

We have taken note of the Terms of Participation and other guidelines and by signing acknowledge their legally binding effect. We also consent to our company data being forwarded to service partners for the purpose of organising the fair.

We confirm that all services rendered by the service provider will be used for our company/ co-exhibitor(s) and not for third-party or private purposes. This declaration will remain valid until revoked in writing.

Place/date

Company stamp/legally binding signature

PRODUCT RANGE Co-exhibitor



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Please note that this application form is valid only if accompanied by a completed and signed product range.

COMPANY NAME Main exhibitor

COMPANY NAME Co-exhibitor

Our co-exhibitor is active in the following industries/offers the following products (please tick off if applicable):

01. Roof coverings pitched (sloping roofs)

- ☐ 01.01. Concrete roof tiles and fittings
- ☐ 01.02. Clay roof tiles and fittings
- ☐ 01.03. Fibre cement slates and fittings
- ☐ 01.04. Bituminous shingles and bituminous corrugated sheets
- ☐ 01.05. Natural slates
- ☐ 01.06. Reed
- ☐ 01.07. Wood shingles
- ☐ 01.08. Additional rainproof methods
- ☐ 01.09. Roof accessory parts

02. Roof Waterproofing (Flat roof)

- ☐ 02.01. Bitumen and polymer bituminous sheeting
- ☐ 02.02. Bituminous Coatings
- ☐ 02.03. Bituminous-adhesive compounds
- ☐ 02.04. Bituminous mastic
- ☐ 02.05. Other bituminous/polymer-bituminous-products
- ☐ 02.06. Plastic sheeting
- ☐ 02.07. Plastic sheeting vapour barrier
- ☐ 02.08. Plastic sheeting preformed parts
- ☐ 02.09. Plastic sheeting accessories
- ☐ 02.10. Elastomer sheeting
- ☐ 02.11. Elastomer sheeting
- ☐ 02.12. Plastic/elastomer/coatings
- ☐ 02.13. Plastic/elastomer/welding and adhesive
- ☐ 02.14. Other plastics/elastomere
- ☐ 02.15. Liquid sealant
- ☐ 02.16. Separate protective layers
- ☐ 02.17. Protective surface coating trafficable surfaces
- ☐ 02.18. Flat roof accessories

03. External wall cladding

- ☐ 03.01. Natural slates
- ☐ 03.02. Fibre cement slates (or sheets)
- ☐ 03.03. Clay panels
- ☐ 03.04. Plastic sheets
- ☐ 03.05. Jointing material
- ☐ 03.99. Other/miscellaneous

04. Metal (Plates, rolls, prefabricated, sheets)

- ☐ 04.01. Plates/sheets
- ☐ 04.02. Rolls
- ☐ 04.03. Border purpose-made parts
- ☐ 04.04. Prefabricated large-scale format
- ☐ 04.05. Prefabricated small-scale format

05. Connections and closures

- ☐ 05.01. Abutments to walls
- ☐ 05.02. Eave aprons and other corner profiles
- ☐ 05.03. Other roof border profiles
- ☐ 05.04. Roof border and wall copings
- ☐ 05.05. Other covering profiles

06. Rainwater discharge

- ☐ 06.01. Outer rainwater discharge titanium zinc in sheet form
- ☐ 06.02. Outer rainwater discharge titanium zinc in sheet form
- ☐ 06.03. Copper
- ☐ 06.04. Outer rainwater discharge/copper surface prepared
- ☐ 06.05. Outer rainwater discharge/steel sheeting, surface prepared
- ☐ 06.06. Outer rainwater discharge/stainless steel
- ☐ 06.07. Outer rainwater discharge/aluminium
- ☐ 06.08. Outer rainwater discharge/aluminium surface prepared
- ☐ 06.09. Outer rainwater discharge/plastic
- ☐ 06.10. Outer rainwater discharge/cast iron - aluminium
- ☐ 06.11. Outer rainwater discharge/timber
- ☐ 06.12. Outer rainwater discharge/leaf catcher
- ☐ 06.13. Outer rainwater discharge/roof gutter heating
- ☐ 06.14. Inner "Free sighting" rainwater discharge
- ☐ 06.15. Inner rainwater discharge through/ applied pressure
- ☐ 06.16. Drainage/gutter systems, accessories
- ☐ 06.17. Drainage, rainwater discharge grate, accessories

07. Skylights, ventilation, hatches

- ☐ 07.01. Roof windows
- ☐ 07.02. Accessories roof windows
- ☐ 07.03. Skylights
- ☐ 07.04. Light domes and mounting frame
- ☐ 07.05. Strips allowing light to penetrate (enter)
- ☐ 07.06. Translucent panels
- ☐ 07.07. Prefabricated dormers
- ☐ 07.08. Loft stairs
- ☐ 07.99. Others/miscellaneous

08. Structural waterproofing

- ☐ 08.01. Bitumen thick layers (KMB)
- ☐ 08.02. Accessories KMB
- ☐ 08.03. Cemented slurry type seal
- ☐ 08.04. Bituminous waterproof sheeting
- ☐ 08.05. Bituminous waterproof sheeting (KSB)
- ☐ 08.06. Plastic waterproof sheeting
- ☐ 08.07. Sealing profiles
- ☐ 08.08. Accessories
- ☐ 08.99. Other/miscellaneous

09. Thermal and sound insulation

- ☐ 09.01. Thermal insulation
- ☐ 09.02. Sloping insulation
- ☐ 09.03. Sound insulation
- ☐ 09.04. Accessories

10. Chimneys

- ☐ 10.01. Mounting frames, caps
- ☐ 10.02. Cover plates
- ☐ 10.03. To frame borders and other cover profiles
- ☐ 10.04. Covering/decorative systems
- ☐ 10.05. Chimney clinker
- ☐ 10.06. Doors, sliding doors, revisions
- ☐ 10.07. Restoring systems
- ☐ 10.09. Accessories

11. Solar technology

- ☐ 11.01. Solar thermal energy
- ☐ 11.02. Photovoltaic
- ☐ 11.03. Energy roofs

12. Lightning protection

- ☐ 12.01. Circuits
- ☐ 12.02. Arresting devices
- ☐ 12.03. Retainer
- ☐ 12.04. To earth lightning conductors
- ☐ 12.05. Potential compensation
- ☐ 12.06. Tools

13. Timber and timber based products

- ☐ 13.01. Timber
- ☐ 13.02. Timber based products
- ☐ 13.03. Timber-frame construction systems
- ☐ 13.04. Substructures
- ☐ 13.05. Wall structures
- ☐ 13.06. Ceiling structures
- ☐ 13.07. Wood engineering and construction
- ☐ 13.08. Glue wood construction
- ☐ 13.09. Alternative wood-based girders
- ☐ 13.10. Wooden frame construction
- ☐ 13.11. Building blocks for industrialised building
- ☐ 13.12. Prefabricated houses
- ☐ 13.13. Ready-made parts



- 14. Roof construction and subconstruction**
☐ 14.01. Roof construction/timber
☐ 14.02. Roof truss structures/metal
☐ 14.03. Roof truss structures/reinforced concrete
☐ 14.04. Roof truss structures/complete system
☐ 14.05. Sub structure/external wall
☐ 14.99. Other
- 15. Loft/attic/extension/dry walling**
☐ 15.01. Sheet construction material, ceiling and wall
☐ 15.02. Sheet construction material floors
☐ 15.03. Other sheet construction material
☐ 15.04. Loft/attic/dry wall accessories
☐ 15.05. Sub-structure metal
☐ 15.07. Surface covering
☐ 15.08. Plaster
☐ 15.09. Ceiling and wall components
☐ 15.10. Stairs and accessories
☐ 15.11. Interior design
☐ 15.12. Doors, gates and accessories
- 16. Anchoring, connections, fixings**
☐ 16.01. Nails, screw nails and panel pins
☐ 16.02. Screws
☐ 16.03. Washer
☐ 16.04. Nuts
☐ 16.05. Cover fillet
☐ 16.06. Hooks and accessories
☐ 16.07. Rivets
☐ 16.08. Dowels
☐ 16.09. Anchors
☐ 16.10. Bolts
☐ 16.11. Storm clips
☐ 16.12. Stormhooks for slates and fibre cement
☐ 16.13. Drive in hooks for slates and fibre cement
☐ 16.14. Repair hooks for slates and fibre cement
☐ 16.15. Other hooks
☐ 16.16. Fastenings for insulation and sheetings
☐ 16.17. Clamps
☐ 16.18. Wire
☐ 16.19. Timber tying
☐ 16.99. Other
- 17. Green roof**
☐ 17.01. Waterdrainage/water storage
☐ 17.02. Filter fleece
☐ 17.03. Safety mats
☐ 17.04. Plant substrates
☐ 17.05. Plants/sprouts
☐ 17.06. Fertilizing methods
☐ 17.07. Additional root protection
☐ 17.08. Accessories
- 19. Supplementary supplies**
☐ 19.01. Supplementary supplies for working
☐ 19.02. Supplementary supplies for metal work
☐ 19.03. Supplementary supplies for machinery and equipment
☐ 19.04. Surface treatment
☐ 19.05. Wood preservatives
☐ 19.06. Glues and sealing materials
- 20. Technical facility equipment**
☐ 20.01. Heating engineering
☐ 20.02. Sanitary engineering
☐ 20.03. Heating and ventilation systems
☐ 20.04. Electrical installations
☐ 20.05. Digital electrical installation systems
☐ 20.06. Heat recovery systems
☐ 20.07. Accessories
60. Scaffolding, ladders, safety equipment
☐ 60.01. Ladders
☐ 60.02. Scaffolding
☐ 60.03. Person assurance/crash assurance
- 65. Equipment, motor vehicles, machines, tools**
☐ 65.01. Small tools
☐ 65.02. Testing and measuring instruments
☐ 65.03. Supplementary accessories
☐ 65.04. Electrical equipment
☐ 65.05. Stationary machines and motorised equipment
☐ 65.06. Soldering and welding equipment
☐ 65.07. Bitumen cooker and accessories
☐ 65.08. Metal working machinery
☐ 65.09. Lifts, cranes, stackers and chutes
☐ 65.10. Motor vehicles
☐ 65.11. Mobile machines
☐ 65.12. Treatment plants for timber and timber-based products
☐ 65.13. Suction units
- 90. Companies organising equipment**
☐ 90.01. Office design
☐ 90.02. Computer and data processing
☐ 90.03. Warehousing design (equipment)
☐ 90.04. Hygiene
☐ 90.05. First aid
- 91. Services and cargo/freight**
☐ 91.01. Freight/cargo
☐ 91.02. Services
- 92. Trade and protective clothing**
☐ 92.01. Trade outfit
☐ 92.02. Safety wear
- 95. Advertising materials**
☐ 95.01. Image advertising
☐ 95.02. To obtain contracts advertising
☐ 95.03. Recruiting advertising
☐ 95.04. Advertising gifts
☐ 95.05. Jubilee gifts
☐ 95.06. Advertising agencies
- 99. Other**
☐ 99.01. Organisation
☐ 99.02. Trade literature and magazines
☐ 99.03. Waste removal and disposal
☐ 99.04. Arts and crafts
☐ 99.05. Consulting, services
☐ 99.06. Education/training/further education
☐ 99.07. Banks/insurances/building societies



Please note that this information is not published automatically in official media. You will be contacted in due time by our service provider for information to be listed in official media.



**The product range forms an integral part of the application form.
Please return the product range form to us together with the
application form.**

Place/date

Company stamp/legally binding signature

The simplest way of ensuring successful participation.

1

**Superior, affordable and with a personal note – „all inclusive“:
Stand area, stand construction and fitting.**

We are pleased to offer you the possibility of renting a full-service stand. You only need to place the articles you are exhibiting to complete your event set-up. You do not have to organise anything else – apart from your contacts. We will take care of all the rest.

It could not be any easier for you.

The all-inclusive stand includes the following:

- Stand area and stand construction
- Daily cleaning and waste collection
- Free exhibitor passes (a minimum of 3), depending on stand size (see Terms of Participation, point 8)
- Promotional package will be automatically sent to you (self-adhesive stickers, poster, visitor leaflets)
- Press info tray in the press centre on the exhibition duration

2

All-inclusive-stand:

Row stand (1 side open) € 269.00 /m²*
Corner stand (2 sides open) € 284.00 /m²*

*Netprice plus AUMA fee, plus statutory VAT, plus Media fee, including stand area and stand construction

Power: 3 kW mains connection (incl. consumption), 1 power outlet including cables, 1 earthing connection for stand

Lettering: Fascia panel, 200 × 50 cm, white, 15 letters included,
optional (additional surcharge): logo on the coloured walls

Miscellaneous: Construction and completion by agreed date, preliminary cleaning before start of event, dismantling after the event.

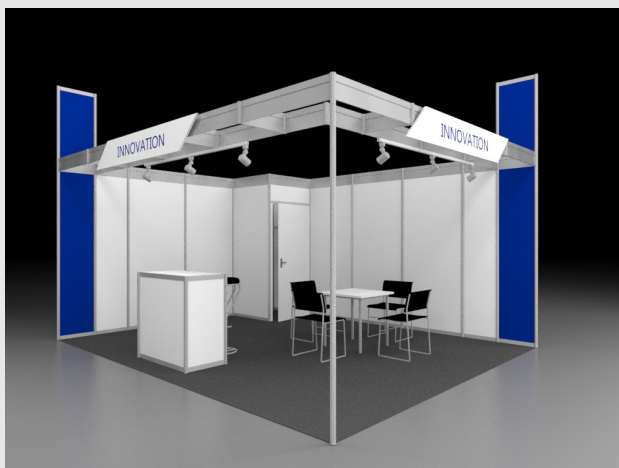
Systemstand OCTANORM

- Repp carpeting light grey/ anthracite/blue/red/green incl. laying, disposal and covering film during dismantling
- White walls, height 250 cm/350 cm, side panels in five additional selectable colours (in consultation with booth builder)
- 1 table, 70 x 70 cm, 4 padded chairs
- 1 info counter, open white
- 1 bar stool
- 1 cabinet, lockable (1 m²), with coat rack and wastepaper basket
- Lighting, one 100 W bulb for every 3 m²
- Personal on-site consultation with the booth builder

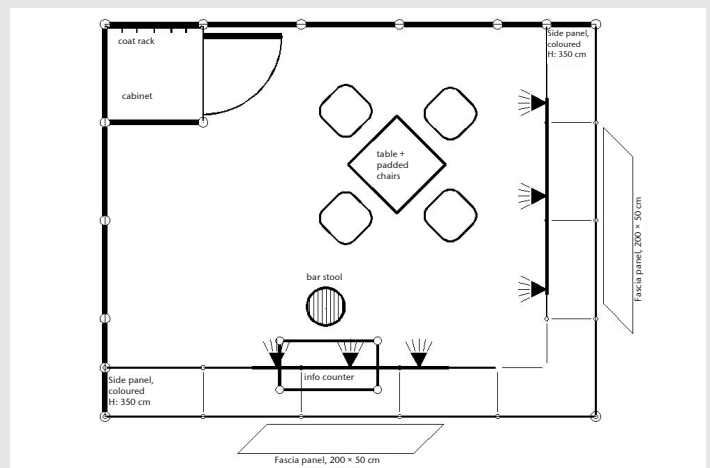
Optional:

Digital printing on side panels for a surcharge.

The stand will be adapted to the allotted size and shape, and you will receive a plan for fine tuning together with an order form for additional fittings.



Example: Corner stand 5 x 4 m (20 m²)



Stand layout (Example)

All-inclusive stand concept

GHM will commission MEPLAN GmbH, Olof-Palme-Straße 1, 81829 Munich, Germany, Phone +49 89 949 283 81, Fax: +49 89 949 249 89 to perform the work for the stand construction and technical services listed in the quotation on your behalf. When the stand offer is booked, arrangements will be made with MEPLAN GmbH direct. Additional services and special requests not covered by the scope of the all-inclusive stand offer must be arranged with MEPLAN GmbH direct, who will also invoice customers direct.



Terms of Participation

Last updated: 16. November 2016

1. General information about the event

Event: DACH+HOLZ International 2018
Venue: Cologne exhibition centre
Event duration: Tuesday – Friday, 20. – 23. February 2018
Opening times: 09:00 a.m. – 06:00 p.m.

Setting up: Start: Wednesday, 14. February 2018 to Sunday, 18. February 2018, 07:00 a.m. – 10:00 p.m.
End: Monday, 19. February 2018, 07:00 a.m. – 06:00 p.m.
Latest Setting up: Monday, 19. February 2018, 12:00 p.m.
Dismantling: Start: Friday, 23. February 2018, from 08:00 p.m. to Monday, 26. February 2018, 10:00 p.m.
End: Tuesday, 27. February 2018, 07:00 a.m. – 05:00 p.m.

The setting up and dismantling times must be strictly adhered to. Information on setting up and dismantling will be made available in good time. GHM reserves the right to issue set-up and dismantling passes.

2. Registration and conclusion of contract

The application form must be completed in full and duly signed and stamped before being sent to GHM in order for registration to be effective. Registrations from within the EU must bear the appropriate VAT registration number. The submission of the application form is legally binding for the exhibitor. Any amendments, additions and deletions made to the application form or to the Terms of Participation will have no effect. A contract will be established on acceptance by GHM.

GHM will generally confirm receipt of the registration; this does not constitute acceptance of the registration. GHM will submit an offer of location to the exhibitor following an examination period that may last several months. If the exhibitor does not decline the offer of location within an appropriate period named therein, GHM will then send the exhibitor notification of acceptance with the offer of location. This results in the contract coming into existence.

The technical guidelines, the venue's house rules and future circulars in digital or printed form are an integral component of the Terms of Participation. These are subject to subsequent changes, which are then binding for the event.

GHM reserves the right to changes or additions which concern the technical processing and security.

3. Acceptance

Unless the exhibitor, as an exception, has a legal entitlement to acceptance to participate, GHM reserves the right to deny acceptance as it deems fit. The exhibitor must in all cases supply details of its product range and must provide an assurance that the products exhibited correspond to its product range in order for the application to be approved. Furthermore, it is a prerequisite that the exhibitor is the manufacturer of the product. Other sales forms are only permissible if the manufacturer has authorised the trade fair of their products. This is intended to ensure the balanced and diverse nature of the products being exhibited. Any exhibition products breaching the provisions of industrial property law in Germany (illegal copies) are prohibited. GHM may revoke acceptance if it was granted as a result of incorrect information or if the prerequisites for acceptance have subsequently become void.

GHM is entitled to withdraw from the contract if good cause exists. Good cause exists in particular when an application for insolvency proceedings to be initiated is filed, when such an application is rejected due to insufficient assets or when insolvency proceedings are actually opened. GHM must be notified of this immediately.

GHM is entitled to make acceptance dependent on the timely payment of a registration deposit.

The exhibitor may not sub-let or cede any stand registered in its name.

4. Stand position and occupation, technical services

The position of the stand will be decided exclusively by GHM. In the interests of the trade fair, GHM is entitled to assign a different position or different size of stand to that listed in the allocation or acceptance and also to reposition or close entrances and exits to the fair site or to the halls or to make structural changes. The exhibitor herewith waives any claims to compensation that may arise or have arisen from the changes described above. However, any rent already paid must be reimbursed to the exhibitor on a pro rata basis. Any projecting elements, columns or joists are considered to be part of the area assigned.

The exhibitor is obliged to occupy the stand and to exhibit the registered products without restriction; other products may not be exhibited. The exhibitor guarantees that it has unrestricted power of disposal over the registered exhibition products and that they are new articles. Used articles are not permitted.

The exhibitor must order all technical services (e.g. water, electricity) from the operator of the venue with whom the exhibitor will conclude a separate contract.

For the consumption of electricity, water, compressed air and the like, the exhibitor will incur a partial electricity flat rate per square metre of stand floor space, as well as for the accessible upper level.

5. Terms of payment and due dates

The invoice for participation will be issued to the exhibitor when acceptance is given. The invoice will cover the aforementioned participation fee including the rent for the stand space, the basic number of exhibitor passes, advice and service from GHM, visitor promotion as well as press and public relations work for the event.

The invoice for participation fee is payable by 31. October 2017 at the latest. Should the invoice be issued after 31. October 2017, it will be payable within 14 days of the date on invoice, or if the period up to the commencement of the event is shorter, by the first day of setting up at the latest. If payment is not made in time, GHM will be entitled to withdraw from the contract immediately and to claim compensation, which will be determined by the applicable provisions of section 13. **Cancellation and space reduction.** GHM will issue an invoice to the exhibitor after the event containing a final calculation of charges for the services provided by GHM so far not billed. This invoice is payable within 14 days of the date of the invoice. In the event of a delay in payment interest on arrears will be charged in the legally specified amount.

Any fees, bank charges, taxes or levies, in particular VAT, must be paid by the exhibitor. Any amounts retained or deducted by third parties such as taxes and charges withheld at the exhibitor's place of origin will have no effect for GHM. **All payments must be made in EUROS.** Any complaints regarding invoices must be made within eight days of receipt of the invoice. Complaints at a later date cannot be considered.

6. Offset exclusion

The exhibitor is not entitled to offset claims for payment by GHM with counterclaims unless the counterclaims have been legally established or recognised by GHM.

7. Beneficiary, re-issuing of invoices

The following applies to exhibitors with their registered office in the European Union (excluding Germany): the exhibitor confirms as beneficiary of the services that all services rendered by GHM as service provider will be used for its own business and not for any third-party commercial or private purposes. This declaration will remain valid until revoked in writing. In the event that the exhibitor does not use the service for its own business purposes, GHM will not be liable for any damage or loss that may arise as a result, in particular for any VAT subsequently charged. The exhibitor must communicate its VAT registration number to GHM as confirmation and proof of its business use. Should the exhibitor fail to communicate its VAT registration number, GHM will assume that the service is assessable and liable for tax in Germany and will invoice VAT accordingly. The same applies to a VAT registration number for which the Federal Central Tax Office does not issue a notification of confirmation as well as in the event of the VAT registration number being declared invalid.

For VAT-related reasons GHM is unable to issue or re-issue invoices for services that GHM has rendered, or will render, to the exhibitor as contracting partner to a different invoice than the exhibitor. Should the exhibitor request a change to an invoice that has already been issued, e.g. in the event of a change to the company name, to the company's legal form or to its address, the exhibitor will have to pay an amount of € 50 plus VAT. This fee will not be payable in the event of GHM being responsible for incorrect details.

8. Exhibitor passes

Every exhibitor will receive free exhibitor passes for itself and its staff in accordance with the stand size; the passes will be valid for the duration of the event. For a stand size of

up to 20 m ²	3 exhibitor passes
up to 100 m ²	1 additional exhibitor pass for each additional area of 10 m ² or part thereof
over 100 m ²	1 additional exhibitor pass for each additional area of 20 m ² or part thereof

Any further exhibitor passes will be charged for.

Exhibitor passes will be available after settlement of the invoice for participation. Their use is reserved solely for stand staff; it is forbidden to pass them on to third parties or to sell them. They will be blocked in the event of abuse.

9. Co-exhibitor/additional company represented

A co-exhibitor/additional company represented is any other business represented at the stand, regardless of whether with its own staff or merely with their own exhibition products or services. This includes affiliate companies, subsidiaries, sales branches or agencies.

The stand area is allocated as a single unit and to one exhibitor only (contracting partner). Co-exhibitors must be registered by the exhibitor (contracting partner) using a separate application form.

The acceptance of the co-exhibitor/additional company represented does not result in an additional contract between it and GHM. Instead, it is the exhibitor's responsibility to ensure that its co-exhibitors/additional companies represented observe the provisions of the contract and the guidelines. The exhibitor bears the same liability for faults of its co-exhibitors/additional companies represented as it does for its own faults.

Acceptance of co-exhibitors/additional companies represented is subject to payment. The exhibitor must make such payment; it can be invoiced subsequently by GHM. The exhibitor will also be liable towards GHM for any services provided by GHM to co-



exhibitors/additional companies represented. Should GHM invoice services directly to co-exhibitors/additional companies represented, this will not diminish the exhibitor's joint liability.

10. Stand design

Stand areas do not include stand construction or technical services. The exhibitor is responsible for the design and construction of the stand and any required compliance with legal provisions, the technical guidelines, circulars and terms of participation that may result therefrom. The exact details of the technical guidelines can be found on the website. An excerpt is included in the Terms of Participation in the appendix „Important notes“.

11. General information about operating a stand

During official event opening hours, the stand must always be manned by competent members of staff, must be properly equipped and made accessible to visitors. A premature abandonment of the fair stand constitutes a serious breach of these Terms of Participation which will entitle GHM to refuse to accept the exhibitor for future events organised by GHM.

Exhibition materials that, owing to their appearance, smell, noise, vibrations or similar properties, pose a significant risk or disturbance for other exhibitors, visitors or exhibition products of other exhibitors must be removed immediately at GHM's request. This obligation on the part of the exhibitor also exists even when it indicated such properties in the application form and were previously accepted by GHM.

12. Special events

Any event held by the exhibitor on its stand going beyond a usual company presentation or demonstration requires the prior written consent of GHM. GHM is however entitled to place restrictions on or completely prohibit previously approved events if they threaten to disrupt the orderly operation of the fair or of other exhibitors. Audio and audio-visual presentations as well as any other sources of noise are only permitted at the stand provided that they comply with the German Ordinance on Occupational Safety concerning Noise and Vibration Protection in accordance with DIN 15905 Part 5 when measured at the stand boundary. If noise levels exceed this, GHM is entitled to intervene and, where necessary, close the stand in line with section 15. **Revocation of allocation, stand closure.** The individual company/exhibitor is responsible for submitting the relevant applications to GEMA and other copyright associations. It is agreed by both sides that the general purpose of the fair and the general interest of the exhibitors is to maximise the flow of customers (= visitors). The exhibitor accordingly agrees not to attract visitors to other locations away from the trade fair site during official opening hours. In the event of any infringement of this provision, GHM is entitled to close the stand in line with section 15. **Revocation of allocation, stand closure.**

13. Cancellation and space reduction

Should the exhibitor cancel its allocation in part or full or reduce the allocated space, GHM will strive to rent the area out to another exhibitor. There is, however, no obligation for GHM to do this. Furthermore, cancellation will not affect the exhibitor's payment obligations in accordance with the invoice for participation for the original acceptance.

Should GHM succeed in renting the area out to another exhibitor in part or in full, the amount recovered for the floor space rented out to another exhibitor will be reimbursed to the exhibitor. If another exhibitor already registered relocates its stand to the vacated space, it will only be deemed as letting to a third exhibitor if and to the extent that a higher rent can be generated from this vacated stand and/or the space vacated by the other exhibitor can be rented out to another exhibitor.

In addition, if the cancelled floor space can be rented out to a third party in part or in full the exhibitor will still be liable to GHM for payment off a fixed sum as compensation for the costs incurred by the additional activity. From the data of acceptance, this will amount to 25 % of the total agreed participation fee, however at least € 1,000.00 plus VAT and must be offset against any reimbursement that might be paid. The entire co-exhibitor fee is payable on cancellation by a co-exhibitor/additional company represented.

Any additional services ordered must be cancelled with the respective contracting partner and are subject to the relevant contractual terms and conditions.

14. Official media (catalogue, Internet, mobile)

GHM will publish an official exhibitor directory. GHM reserves the right to choose the appropriate medium (online/print).

GHM will appoint a service provider (hereinafter: provider) to prepare the official media (exhibitor directory). The provider is:

Company name	Verlagsgesellschaft Rudolf Müller GmbH & Co. KG
Building no./street	Stolberger Str. 84
Town/postcode	50933 Cologne, Germany

If GHM invoices for a media flat rate to accompany the services rendered by GHM, this includes the following services:

- Basic entry in the alphabetical list of exhibitors, incl. logo
- List of countries
- One entry in the list of exhibitors according to product index
- Listing in the trade fair guide

The provider will contact the exhibitor in order to discuss the details of the content of the entry covered by the media fee. The provider will also provide the exhibitor with information on additional design options and where applicable will conclude a direct agreement in this regard with the exhibitor on the relevant terms of the provider.

The details supplied to GHM on the application form are not considered to be the specifications for the entry. In the case of exhibitors who fail to submit their registration in good time, GHM will be entitled to arrange for an entry in the official medium based on the registration documents supplied without any liability for their accuracy. It will no longer be possible to include an entry in the print medium if registration is received after the print medium goes to press. This does not result in an entitlement to a reduction in the media fee or to compensation. Payments already made will not be reimbursed.

Any claims on the part of GHM against the provider with regard to defects in the publication of the exhibitor's entry in the official medium are herewith assigned to the exhibitor. In return, the exhibitor waives any entitlement to assert such claims against GHM.

15. Revoking allocation, stand closure

GHM is entitled to revoke any stand allocation already made (allocation, acceptance of offer) or to close the exhibitor's stand if:

1. the exhibitor still has outstanding debts from previous trade fairs or
2. the exhibition products do not correspond to the subject of the trade fair, or
3. the selling regulations specified in section 17. **Sales arrangements** are not observed, or
4. promotional material is distributed in violation of the provisions in section 18. **Ban on the distribution of promotional material**, or
5. the provisions regarding special events specified in section 12. **Special events** are not observed or
6. the exhibitor is otherwise in significant breach of its contractual obligations, in particular the obligations contained in the Terms of Participation, house rules and user regulations and the technical guidelines. The exhibitor will be liable to GHM for all damage or loss incurred in the above cases.

GHM must only provide the exhibitor with prior warning in cases where this is deemed necessary with regard to the severity of the breach and the duration and purpose of the trade fair. GHM is also entitled to issue a temporary or permanent ban on participation in future trade fairs. Compensation claims or any other claims on the part of the exhibitor are excluded. Any claims on the part of GHM are subject to the provisions specified in section 13. **Cancellation and space reduction.**

16. Occupation of stand, end of trade fair

The exhibitor only has a claim to the allocated stand space after full settlement of the invoice for participation has been made or proof of this has been presented. Stand set-up must commence by 12 p.m. at the latest one day prior to the opening of the fair. If the rented space is not occupied by this time, or if no notification has been given, GHM reserves the right to dispose of the space in another manner from this time onward without having to give notice thereof. Claims on the part of GHM will be determined in accordance with section 13. **Cancellation and space reduction.**

Set up work must be terminated by 06:00 p.m. on the final day reserved for setting up. If the setting up period is exceeded, GHM is entitled to have the stand superstructures removed and stored at the exhibitor's cost and risk. The original condition must be restored after dismantling. The exhibitor must compensate GHM for any damage caused by improper handling.

The stand must be duly occupied until the official end of the trade fair. A penalty of € 2,000.00 will be due on breach of this provision.

17. Sales arrangements

The direct sale and/or supply of any type of goods, including samples, is prohibited at trade fairs (with the exception of trade-related media).

18. Ban on the distribution of promotional material

Exhibitors may neither affix nor distribute promotional materials such as company signs, brochures or posters outside of their allocated stand space without the written consent of GHM. A penalty of € 2,000.00 will be due on each breach of this provision. Moreover, the stand may be closed in accordance with section 15. **Revoking allocation, stand closure.**

19. Cleaning

The exhibitor is obliged to clean its stand on a daily basis. If the stand is not cleaned by the exhibitor's own staff, only cleaning service providers approved by GHM may be contracted. GHM is only responsible for cleaning the venue site and the hallways.

20. Smoking

Smoking is forbidden in enclosed spaces over the entire Trade Fair Centre.

21. Films/photography

The exhibitor is only permitted to make video and audio recordings during opening times inside its own stand. The exhibitor must request permission from GHM for any filming/photography activity beyond this.

GHM may make video and audio recordings throughout the trade fair venue and use these for its own or general publication purposes. Where necessary for this purpose, the exhibitor will grant GHM permission to avail itself of all intellectual or other property rights which it possesses in its own right or which it has otherwise been granted and assures GHM that is entitled to grant such permission. Where required, the exhibitor will



grant such permission in good time and at its own cost or inform GHM that it is not able to grant such permission. The exhibitor will release GHM from all liability for third-party and compensation claims in this regard.

22. Security

GHM is responsible for overall security in the exhibition halls and at the entrances to the trade fair. Each exhibitor must take care of security for its own stand and for its exhibition products. Appropriate security guards can only be arranged with a GHM-approved security company; the costs for the service must be paid to the company directly.

23. Right of lien

On acceptance of the exhibitor's registration GHM will have a right of lien over all objects in the fair stand in order to secure its claims against the exhibitor.

24. Liability and insurance

GHM is obliged to enable the exhibitor to occupy and use its stand in accordance with the terms and conditions of this contract. GHM must maintain the halls and the access ways in a usable condition and clean them. Section 19. **Cleaning** remains unaffected.

GHM is only liable towards exhibitors for damage due to a wilful or grossly negligent breach of contract by GHM or to a wilful or grossly negligent breach of obligation on the part of a legal representative or agent of GHM. In the event of slight negligence GHM will only be liable for a breach of fundamental contractual obligations, i.e. a breach of those obligations that the exhibitor can rely on to be complied with. Any claims relating to culpable injury to life, body or health remain unaffected.

The aforementioned limitations of liability apply for exhibitors who are businesspersons with the provision that liability will in no way be accepted for damage or loss to goods used by exhibitors or to the stand fixtures and fittings. It is immaterial whether the damage or loss occurs prior to, during or after the event. The same applies to the vehicles parked on the trade fair site by exhibitors, their employees or agents. Liability is also excluded for indirect damage and resulting loss of profit.

Exhibitors themselves are liable for any damage or loss that may be culpably caused by themselves, their employees, their agents or their exhibition items and fixture and fittings to persons or property. Every exhibitor is obliged to take out appropriate insurance and to pay the customary premiums (including insurance tax) in due time. Exhibitors from outside Germany are recommended to take out insurance in their home country.

GHM will not accept any consignments on behalf of exhibitors. In justified exceptional cases where it does so, it will not be liable for any losses incurred as a result of incorrect or late delivery.

25. Restrictions

It is not possible for the exhibitor to assert any claim for compensation against GHM if the event cannot be held as a result of force majeure, strikes, political events or for reasons for which GHM is not responsible. This will also apply if GHM is forced to evacuate the exhibition area or parts thereof on a temporary or permanent basis, or if it is forced to postpone or curtail the event. No participation fee will be payable if GHM is responsible for the reason for cancelling the event. Any claim against GHM is excluded.

26. Official regulations / instructions

With regard to other liability, the exhibitor undertakes to obtain adequate knowledge of all relevant legal and official regulations and provisions of the Federal Republic of Germany and to comply with these and to follow any instructions given by trade fair staff immediately.

27. Written form

All legal declarations made by GHM and any modification or amendments, even if verbal agreement was already reached, must be in writing. Verbal undertakings and subsidiary agreements will not be valid and binding unless confirmed in writing. This also applies to the annulment of this clause concerning the written form.

28. Statute of limitation

Claims on the part of the exhibitor against GHM arising from participation in the trade fair and all related legal relationships will lapse after 6 months. The period of limitation will commence at the end of the month in which the final day of the trade fair falls. This does not apply to claims arising from a wilful breach of obligation on the part of GHM.

29. House rules

GHM as well as the exhibition grounds operator will ensure compliance with the house rules over the entire venue during set-up, for the duration of the fair and during dismantling.

30. Jurisdiction and place of fulfilment

It is agreed that the place of jurisdiction for any disputes arising in connection with this contractual relationship and the place of fulfilment will be Munich when the contracting parties are commercial businesspersons, legal persons governed by public law or a separate estate under public law. It is agreed that Munich will be the place of jurisdiction and place of fulfilment for any legal disputes arising in connection with this contract when the exhibitor is a tradesperson with no general place of jurisdiction in the Federal

Republic of Germany. German law applies exclusively; the standards of international private law do not apply.

31. Data protection

As the responsible party in accordance with data protection legislation, GHM guarantees that the collection, storage, modification, transfer, blocking, deletion and use of personal data will be effected in accordance with relevant data protection regulations and other applicable legal provisions.

32. Miscellaneous

The exhibitor is not entitled to derive any rights from previous events or contracts with the event organiser.

The German version of the Terms of Participation is deemed to be the binding version.

Organiser:

GHM Gesellschaft für Handwerksmessen mbH,
Willy-Brandt-Allee 1, 81829 Munich, Germany
P.O. Box 82 03 55, 81803 Munich, Germany
P +49 89 189 149 0
F +49 89 189 149 239
contact@ghm.de
www.ghm.de

VAT Reg. no.: DE 129358691



Important information

Amendments to GHM's Terms of Participation and excerpts from the venue's Technical Guidelines.
The venue's Technical Guidelines also apply.

1. Technical organisation and coordination

The entire technical set up will be arranged by

Company: Koelnmesse GmbH
Dept.: Technical Service
Contact: Mr. Carsten Wehrmeister
Telephone: +49 221 821 3543
Fax: +49 221 821 3568
E-mail: c.wehrmeister@koelnmesse.de

2. Exhibitor service forms

Exhibitor service forms will be available for download from the online service centre here www.dach-holz.com

Closing date for orders: see data on order forms

Contractual partners reserve the right to charge a fee or surcharge for late receipt of orders.

3. Setting up and dismantling

Setting up:: Start: Wednesday, 14. February 2018 to Sunday, 18. February 2018, 07:00 a.m. – 10:00 p.m.
End: Monday, 19. February 2018, 07:00 a.m. – 06:00 p.m.
Dismantling: Start: Friday, 23. February 2018, from 08:00 p.m. to Monday, 26. February 2018, 10:00 p.m.
End: Tuesday, 27. February 2018, 07:00 a.m. – 05:00 p.m.

GHM reserves the right to issue set-up and dismantling passes.

Project management must be given advance notice when the start of set-up is delayed past 12 p.m. on 19. February 2018. Early set-up requires an additional fee and is only possible in exceptional cases and with written approval.

If the dismantling period is exceeded, GHM is entitled to have the stand superstructures removed and stored at the exhibitor's cost and risk. The original condition must be re-stored after dismantling. The exhibitor must compensate GHM for any damage caused by improper handling.

4. Exhibitor passes

Exhibitor passes will be available from the online service center at www.dach-holz.com after the participation invoice has been paid in full. Their use is reserved solely for stand staff; it is forbidden to pass them on to third parties or to sell them. They will be blocked in the event of abuse.

5. Stand approval/operation

For the operation of stands, we refer the reader in this context to the approval obligations laid out in the technical guidelines of Koelnmesse.

Evening events are subject to approval by GHM.

Exhibitors will bear the cost for disposing of any waste they produce; waste removal must be arranged and overseen by the exhibitor.

6. Stand approval

The technical guidelines, in particular part 4 ff., apply. Approval for stand structures exceeding 3 m in height, stand areas exceeding 100 m², two-storey stands and stand structures with closed ceilings must be obtained at least six weeks prior to the start of set-up.

Set-up work may only begin once the exhibitor has received a copy with the seal of approval from Koelnmesse. This seal of approval does not release the exhibitor from its obligation to comply with the relevant guidelines; it merely indicates that Koelnmesse has no objections regarding the design. Upon request from Koelnmesse, the exhibitor is obligated to immediately provide additional information on the exhibition stand. Koelnmesse is not required to ensure compliance with any other guidelines.

Should a violation of the relevant guidelines nonetheless be discovered, Koelnmesse may also deny the seal of approval for this reason. You are reminded that in special cases – in your application and on your invoice – the construction documents must be provided to the responsible authorities for review. Regardless of official construction approval, reprovals by Koelnmesse regarding issues identified at the stand must be immediately improved. If delay on part of the exhibitor may cause endangerment, Koelnmesse is authorised to determine appropriate measures and have them carried out at the cost of the exhibitor.

7. Stand design

Planning and design must be adapted to the type of stand rented (island, end, corner or row stand). The stand boundaries must in no circumstance exceed the allocated stand space.

Stand walls exceeding 3 m in height and facing neighbouring stands must be kept plain white, must be clean and must be free of text and images.

An open stand design should be ensured. This means that closed walls may be installed

around the stand perimeter (including up to 1.50 m indentation) provided that these do not take up more than 70 % of each side of the stand. The maximum permitted length for a continuous closed wall is 6 m. A closed wall of a maximum of 6 m must be followed by an opening of at least 2 m.

The exhibitor undertakes to erect walls on all closed sides of the stand and to install floor covering. The rear sides of the stand must be kept plain white and clean by the person to whose stand they belong.

The exhibitor must take the character and image of the trade fair into account. In this regard, GHM is authorised to make changes to the design of the stand.

8. Safety assessment of the exhibition stand

Each exhibitor is obligated to carry out an assessment of the safety of their exhibition stand in accordance with the current workplace safety regulations and the relevant accident prevention regulations, as well as under consideration of the terms of participation, the technical guidelines of Koelnmesse and the special construction ordinance of the state of North Rhine-Westphalia (SBauVO), and to take any measures necessary for the protection of persons at their stand. If required, evidence of the safety assessment carried out must be provided.

9. Responsibility

Stand set-up and design must be carried out in compliance with all guidelines applicable in Germany (in particular the special construction ordinance, DIN and EN guidelines, VDE regulations as well as the accident prevention guidelines of the employer's liability insurance associations in the respectively valid forms). All of these stipulations apply to both internal and third-party stand designers, decorators and signwriters, as well as to all persons engaged in the set-up and design of the stand on behalf of the exhibitor or at the exhibitor's expense. The exhibitor is responsible for compliance with all regulations and stipulations. The exhibitor must oversee all personnel it employs for the set-up of the stand and ensure their compliance with these regulations. The stipulations of the general portion of the terms of participation and the technical guidelines are not affected.

10. Maximum heights for stand structure and advertising

The maximum height for the stand structure is 7.50 m. The maximum height for advertising is 7.50 m. Written permission must be obtained from the neighbouring exhibitor for stand structures and advertising over 4 m in height, or a distance of 2 m to the neighbouring stand must be observed.

Stand walls taller than 3 m must be white on the side facing the neighbouring stand, must be clean and may not feature any text or graphics.

11. Driving, transportation and parking

Vehicles may be driven into exhibition halls for loading and unloading if permission has been given by the exhibition staff on-site. Special transports require advance written approval from GHM. The provisions of the German Road Traffic Act (StVO) apply mutatis mutandis when it comes to driving on the trade fair premises. Lorries with a weight in excess of 3.5 tonnes may not be parked in car parks during the trade fair. GHM has the right to have any vehicles parked illegally towed away at the expense of the vehicle's owner.

12. Technical fittings

All technical devices, equipment and fixtures must comply with VDE regulations and locally applicable provisions. Electrical fixtures and fittings may only be installed, connected and inspected at the site of the venue by firms authorised by the venue operator.

13. Trade fair advertising space

Advertising space located at the venue shall exclusively be rented out to exhibitors directly by the organiser.

14. Trade fair end

The trade fair finishes at 06.00 p.m. on 23. February 2018
The stand must be duly occupied until the official end of the trade fair. A penalty of € 2,000.00 will be due on each breach of this provision.

Partners:

Central Association of German Roofing Contractors (ZVDH),
Association of German Master Carpenters

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